**Job Description**

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| **Summary** | |
| Job Title | Community Outreach Workers |
| Department | Programmes |
| Location | West Yorkshire, UK + West Midlands, UK |
| Full-time/Part-time/Job Share | Full-Time |
| Reporting To | Team Leader |
| Direct Reports | None |
| Job Purpose | To develop effective long term networks with local communities designed to build trust and confidence with potential victims who are consequently able to develop the confidence to escape their traffickers and begin rebuilding their lives. |
| **Duties & Responsibilities** | |
| * Develop new and existing networks with a high potential for identifying potential victims of trafficking * Use local and cultural knowledge and language skills to identify and build relationship and trust with potential victims of trafficking, liaising with HfJ investigators where and whenever opportunities for rescues present * Carry out risk assessments and analyse client needs, signposting to other agencies who can assist * Inform victims of appropriate forms of support available and assist them to access pathways such as the National Referral Mechanism and police reporting * Assist enquiries as directed by the Investigation Team Leader. This may involve researching, gathering and obtaining evidence and intelligence by various means including the discreet interviewing of victims and potential witnesses * Networking with other stakeholders engaged in the business of anti-human trafficking, or where potential victims of trafficking may access services * Use suitable initiative to collect relevant information that may be useful to a future investigation into trafficking-related crimes * Undertake flexible hours working as required to provide for the needs of victims * Work at all times in accordance with Hope for Justice policies and procedures and the wider strategy, culture and ethos of Hope for Justice * Undertake any other reasonable duties from time to time as directed by the line manager | |

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| **Person Specification** | |
| Experience & Qualifications |  |
| * Appropriate cultural knowledge * Fluency in more than one language, including English, as required by the area of operation |  |
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| Skills & Competencies |  |
| * Ability to build trust * Ability to act with high levels of tact and discretion * Effective communication * Teamwork * Sound decision-making * Innovation and creativity * Ability to work unsupervised * Organised & methodical * Resilience |  |