**Role Profile**

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| **Summary** | |
| Job Title | Technical Services Manager |
| Department | Slave-Free Alliance |
| Location | Manchester, UK |
| Job Type | Full Time |
| Reporting To | Slave-Free Alliance Technical Director |
| Direct Reports | None at present |
| Job Purpose | 1. To manage and facilitate operational delivery of Slave-Free Alliance products and services to its members in a commercial context. 2. To ensure businesses and their supply chains are hostile to the threat of modern slavery, whilst supporting the development and evaluation of Slave-Free Alliance operational products and services. |
| **Duties & Responsibilities** | |
| * Working alongside the Sales and Training teams to develop and manage the operational relationship with Slave-Free Alliance members * Undertaking Slave-Free Alliance modern slavery initial threat assessment/Gap Analysis and writing reports * Developing and facilitating the delivery of other services to members e.g. Training and Investigation * Supporting Slave-Free Alliance members in developing strategies and action plans to mitigate the threat of modern slavery in their business and supply chain, including wider human rights violations * Providing appropriate support to Slave-Free Alliance members where potential incidents of modern slavery are identified * Reviewing and evaluating members’ progression in mitigating the threat of modern slavery in their business and supply chains * Actively engaging in the evaluation, review and development of Slave-Free Alliance products and services * Identifying and developing new business leads alongside the Sales and Account Management teams | |

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| **Experience & Qualifications** |
| * Excellent strategic and operational knowledge of modern slavery and broader Human Rights legislation and best practice within the business sector * Specific experience of either Risk Management/Investigation, Supply Chain Management or Audit/Compliance * Experience of working and communicating at a senior level (written and oral) * Relevant commercial experience and/or qualifications * Knowledge and application of policy development * Experienced in working individually and as part of a team |
| **Key Skills & Attributes** |
| * Technical knowledge and ability * Critical thinking * Attention to detail * Decision-making * Communication * Report writing * Presentation * Problem-solving * Ability to meet deadlines, and work under pressure * Training delivery * Supporting conferences and seminars * IT skills in Word, Excel and slide presentation * International experience (desirable) |