**Role Profile**

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| **Summary** |
| Job Title | Technical Services Manager |
| Department | Slave-Free Alliance |
| Location | Manchester, UK |
| Job Type | Full Time |
| Reporting To | Slave-Free Alliance Technical Director |
| Direct Reports | None at present |
| Job Purpose | 1. To manage and facilitate operational delivery of Slave-Free Alliance products and services to its members in a commercial context.
2. To ensure businesses and their supply chains are hostile to the threat of modern slavery, whilst supporting the development and evaluation of Slave-Free Alliance operational products and services.
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| **Duties & Responsibilities** |
| * Working alongside the Sales and Training teams to develop and manage the operational relationship with Slave-Free Alliance members
* Undertaking Slave-Free Alliance modern slavery initial threat assessment/Gap Analysis and writing reports
* Developing and facilitating the delivery of other services to members e.g. Training and Investigation
* Supporting Slave-Free Alliance members in developing strategies and action plans to mitigate the threat of modern slavery in their business and supply chain, including wider human rights violations
* Providing appropriate support to Slave-Free Alliance members where potential incidents of modern slavery are identified
* Reviewing and evaluating members’ progression in mitigating the threat of modern slavery in their business and supply chains
* Actively engaging in the evaluation, review and development of Slave-Free Alliance products and services
* Identifying and developing new business leads alongside the Sales and Account Management teams
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| **Experience & Qualifications** |
| * Excellent strategic and operational knowledge of modern slavery and broader Human Rights legislation and best practice within the business sector
* Specific experience of either Risk Management/Investigation, Supply Chain Management or Audit/Compliance
* Experience of working and communicating at a senior level (written and oral)
* Relevant commercial experience and/or qualifications
* Knowledge and application of policy development
* Experienced in working individually and as part of a team
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| **Key Skills & Attributes** |
| * Technical knowledge and ability
* Critical thinking
* Attention to detail
* Decision-making
* Communication
* Report writing
* Presentation
* Problem-solving
* Ability to meet deadlines, and work under pressure
* Training delivery
* Supporting conferences and seminars
* IT skills in Word, Excel and slide presentation
* International experience (desirable)
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